Épargne Placements Québec

INSTRUCTIONS FOR THE SETTLEMENT OF AN ESTATE

1. IDENTIFICATION OF THE DECEASED PERSON

Participant number

Last name

First name

2. CONTACT INFORMATION OF LIQUIDATOR TO CONTACT

Indicate the contact information of the liquidator to contact, if necessary, regarding the administration of the estate.

Last name

First name

Number

Street

Apt.

P.O. Box

City

Prov.

Postal code

Telephone

Email

3. INSTRUCTIONS ON THE PROCESSING OF INVESTMENTS

Please choose among the following options:

- ☐ Transfer savings products to one or more heirs (complete Section 3A)
- ☐ Reimburse savings products to the estate's bank account before maturity (complete Section 3B)
- ☐ Combine the transfer and reimbursement of savings products before maturity (complete Sections 3A and 3B)

3A. TRANSFER OF SAVINGS PRODUCTS TO HEIRS

Please complete if you want the deceased's savings products currently held with Épargne Placements Québec to be retained and transferred to the heir(s).

Savings products may be transferred to an heir only if the heir has an Épargne Placements Québec account or becomes a participant prior to the transfer.

Once transferred to the heirs, the savings products will continue to earn interest at the same rate and will remain subject to the same terms and conditions as those in effect at the time of issue.

Name of the beneficiary[1]	Participant number (required)	Proportion

Note

1. Under the *Income Tax Act*, if the beneficiary is the spouse, the savings proceeds are transferred to a registered account of the same type. If the beneficiary is not the spouse, the transfer must be made to a non-registered account (the Investment Savings Account).

3B. REIMBURSEMENT OF SAVINGS PRODUCTS

Complete this section if you are requesting a partial or total refund of the deceased person's savings products. The reimbursement will be issued by Épargne Placements Québec to the estate's bank account.

Fixed-rate Bonds, Fixed-rate Green Bonds, Savings Bonds, Step-up Bonds, and Flexi-Plus Savings are reimbursed at the value as of the date the reimbursement is processed by Épargne Placements Québec.

As for Stock Index Bonds, in accordance with the terms and conditions applicable to this product, only the invested capital at the time of purchase is reimbursed if the reimbursement is made before the due date.

Please select the desired option:

- ◯ Total
- ◯ Partial

*In this case, please complete the table below **and** Section 3A.*

Amount or proportion	Product (if necessary)	Maturity (if necessary)

When requesting a partial or full refund, you must attach a personalized cheque made out to the estate's name marked “cancelled”. This specimen cheque must be issued by the financial institution. **Handwritten or hand-altered cheques are not accepted.**

4. SIGNATURE

Please make sure the information you provide is accurate. If you have any questions or need further clarification, reach out to Épargne Placements Québec before submitting your application.

This form must be signed by **all liquidators. Each liquidator attests and certifies the following.**

- ☐ I understand that once this form is submitted, no changes can be made to it.
- ☐ I certify that I have read and understood the Privacy Policy, available at epq.gouv.qc.ca, and I consent to the collection, use, and disclosure of my personal information by Épargne Placements Québec, in accordance with the provisions of this policy.
- ☐ I certify that all documents submitted are true copies of the original documents. I understand that, in case of doubt, Épargne Placements Québec reserves the right to require the transmission of any other documents necessary to carry out the instructions provided in this form.
- ☐ I am a liquidator who has been authorized and has the authority to act in that capacity.

Name	Signature	Date of birth	Date